

Ventura County Auditor Controller's Office
Property Tax Division
800 South Victoria Avenue, Ventura, CA 93009-1540
805-654-3181

AUDITOR-CONTROLLER USE ONLY: R&T 4831 ARC/ASSMT NO.: _____ TRA _____ SUB/FUND _____ RECEIVE DATE: _____ PROCESS DATE: _____

DIRECT ASSESSMENTS LEVY CORRECTION FORM

For Direct Assessment Levy corrections after the August submittal deadline for the year. Please complete one form per year/APN correction. Mail the original signed and completed form to the address listed above, Attn. Ivan Nunez.

Request Date: _____ Subfund: _____ District & Zone Number: ____ -- ____

District Name: _____

Contact Person and Title: _____

Contact Phone Number: _____

Authorized Signor's Name (print here): _____

Authorized Signature (sign here): _____

Tax Roll Year to be Corrected: _____

Owner's Name on Bill: _____

Assessor's Parcel Number (APN): _____

Current Levy Amount on Bill: _____

New Levy Amount Requested: _____

Levy Difference: _____

Reason for Correction*: Please select one

- Wrong Amount / Owner Exempt
- Wrong APN
- Owner Change before December 11 and levy is for prior owner (transfer to unsecured roll):
- Other: _____

*Please note: This form is intended for corrections that are a result of an error. A District accepting payment directly from a taxpayer does not constitute an error per R&T code 4831 et seq., and the Auditor-Controller does not have the authority to adjust a tax bill due to prepayments. Also, we cannot increase or adjust a charge that has been paid in full.

All correction forms must be received by 5 pm on the third Friday in February.